FMM EASTERN BRANCH
(7907-X)

EB/36/25
November 24, 2025

HRDCORP CLAIMABLE

FMM WEBINAR ON UNDERSTANDING IMPLEMENTATION OF E - INVOICE

JANUARY 14,2026 | REMOTE VIA ZOOM | 9.00AM - 5.00PM

INTRODUCTION

This course aims to provide an in-depth understanding of the e-Invoicing system and the necessary steps for its preparation and implementation. Participants will be introduced to the basic concepts of e-Invoicing, its advantages in business management, and compliance with established regulations. Through this course, participants will gain the ability to effectively understand the implementation process of e-Invoicing, from the planning stage to operations that meet industry standards.

IMPORTANT

FIRST 3 PARTICIPANTS WHO REGISTER WILL RECEIVE A FREE COPY OF THE LATEST EDITION OF FMM DIRECTORY!!!

REGISTER NOW!

OBJECTIVES

- To provide participants with a foundational understanding of Malaysia's e-invoice system, its scope and its implications for businesses and taxpayers
- To understand the differences between e-invoice models
- To understand the e-invoice transaction changes
- To develop an action plan for the implementation of the e-invoicing system
- To assess readiness of e-invoice implement in the company

FOCUSING ON:

- Introduction of e-invoice
- E-Invoice Model via MyInvois Portal
- E-Invoice Model via API
- Understanding of E-Invoice Transaction Changes
- Assessing Readiness of E-Invoice

WHO SHOULD ATTEND

Business owners, entrepreneurs, accountants, tax agents, company secretary, business analyst, etc who are interested understanding of Malaysia's e-invoice system, its scope and its implications for businesses and taxpayers

METHODOLOGY

- Interactive lectures
- Case studies
- Practical

CASE STUDY

INVOICE

TRAINER PROFILE

Mr. Ooi Kean Seng (Henry) is an experienced professional with 12 years of expertise in banking, manufacturing, and education. As a certified chartered accountant, he brings nearly a decade of industry experience to his teaching roles, specializing in corporate finance, risk management, and accounting. He has worked at major companies like AmBank, Motorola Solutions, and Dell. Since joining academia in 2017, he has combined his industry knowledge with teaching. Henry holds a Bachelor's in Business and an MBA and is an affiliate of ACCA. As an HRDF-accredited trainer, he has successfully trained over 100 participants in various accounting and financial programs, earning recognition for his dedication to financial literacy and business education.

FEES

MEMBER: RM 648.00
NON-MEMBER : RM864.00
(Price above are inclusive of 8% SST)

First 3 participants who register will receive a free copy of the latest edition of FMM Directory!!!

Call /Email Us For More Information:
09-560 6554 /fmmeastern@fmm.org.my

PROGRAMME

08.45AM ONLINE REGISTRATION

09.00AM INTRODUCTION OF E - INVOICING

- About e-invoicing
- Benefits of adopting e - invoicing
- Transaction types
- Scenarios and Types of e-Invoices
- E-invoice implementation timeline
- Exemptions from implementing e-Invoices
- E-Invoice overview workflow

10.30AM MORNING TEA BREAK

10.45AM E - INVOICE MODEL VIA MYINVOIS PORTAL

- pre-submission - e-invoice submission requirements
- Step 1 - creation and submission
- Step 2 - e-Invoice Validation
- Step 3 - Notification
- Step 4 - Sharing of e-Invoice
- Step 5, 6 and 7 - Rejection or Cancellation
- Step 8 - Storing e-Invoices
- Step 9 - Reporting & Dashboard Services for Taxpayers

E-INVOICE MODEL VIA API

- Pre-Submission - e-Invoice Submission Requirements
- Step 1 - Submission
- Step 2 - e-Invoice Validation
- Step 3 - Sharing of e-Invoice
- Step 4, 5 and 6 - Rejection and Cancellation
- Step 7 - Storing e-Invoices
- Step 8 - Reporting and Dashboards Services for Taxpayer
- Software Development Kit (SDK)

01.00PM LUNCH

02.00PM UNDERSTANDING OF E-INVOICE TRANSACTION CHANGES

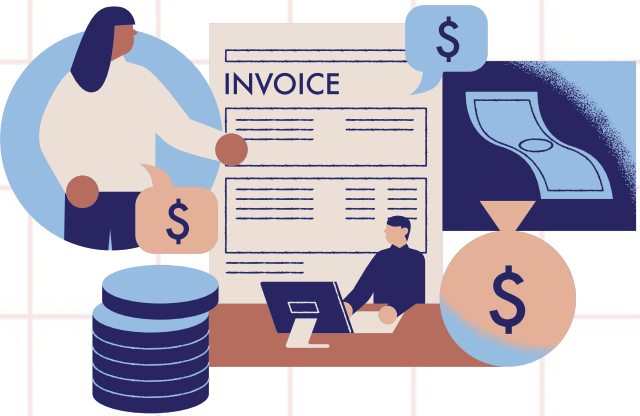
- Transaction with buyers
- Statements or bills on a period basis
- Disbursement or Reimbursement
- Employment perquisites and benefits
- Certain expenses incurred by employee on behalf of the employer
- Self-billed E-invoice
- Transactions which involve payments to agents, dealers or distributors
- Cross border transaction
- Profit distribution
- Foreign income

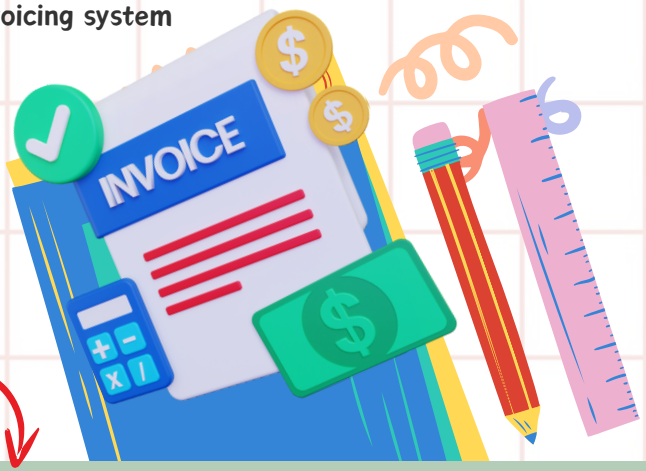
03.30PM EVENING TEA BREAK

03.45PM ASSESSING READINESS OF E-INVOICE

- The impacts of personnel, resources and process
- E-Invoicing: Impact on strategies and operations
- Key considerations when implementing e-Invoicing
- Pre & post of the implementation of the e-Invoicing system

05.00PM END OF PROGRAMME





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FMM WEBINAR ON UNDERSTANDING IMPLEMENTATION OF E - INVOICE

January 14, 2026 (Wednesday) | **Remote Via ZOOM** | **9:00 am - 5:00 pm**

REGISTRATION / PAYMENT

Registration form must be completed and returned to FMM Eastern by **January 7, 2026.** All confirmed participants should make the full fee before the event.

- For HRD Corp - Claimable Courses, an Attendance of 100% is a must, in any case, employers will be billed in full.
- For HRD Corp - Claimable Courses, Grant Approval must be forwarded to FMM Eastern at least 3 DAYS BEFORE the webinar date.

DISCLAIMER:

FMM Eastern reserves the right to change the facilitator, date and to vary/cancel the Webinar should unavoidable circumstances arise.

Enquiries

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PAYMENT METHODS

Payee name: FEDERATION OF MALAYSIAN MANUFACTURERS

- Cheque or bank draft crossed Account Payee only.
- Bank-in payment: to e-mail or fax deposit slip to FMM for issuance of Official Receipt.
  Bank Name: **Maybank Bank Berhad**
  Account no : **5-56011-06326-9**
  SWIFT Code: **MBBEMYKL**
- Please write the event name on the reverse of the cheque or on the deposit slip.

REPLACEMENT / CANCELLATION / NO-SHOW POLICY

Replacement at no additional cost. FMM reserve the right to cancel or reschedule the programme. All efforts will be taken to inform participants of the changes. Participants who did not turn-up at the events are liable for the full payment.

Cancellation must be in writing to FMM. If cancellation is received:

- 7 days before the webinar - no payment charged
- 3- 6 days before the webinar - 50% payment charged
- Less than 3 days - full payment will be charged
- cancellation and refund is not allowed

Training Provider: 007907X_EASTERN
Training Number: 10001626413

REGISTRATION FORM

FMM Eastern Branch - Ms. Wan Hui/ Ms Thivya
Email: wanhui@fmm.org.my / thivya@fmm.org.my

Please register the following participants(s):-

No	Name	Designation	I/C Number	Email	H/P No.
1					
2.					
3.					

Please Tick appropriate box:

We hereby confirm that:

☐ **We will be claiming under HRD Corp-Claimable courses (SBL - Khas) but full payment would be made to Federation of Malaysian Manufacturers in the event that no disbursement from HRD CORP under any circumstances.**

☐ **We are not claiming training grant from HRD Corp. Enclosed cheque / bank draft, No _____ for RM _____ being payment made for _____ participant(s) made in favour of Federation of Malaysian Manufacturers.**

Submitted by:

Name : _____ **Designation:** _____

Company: _____ **FMM Membership No. :** _____

Address: _____

_____

Email: _____ **Tel:** _____ **Fax:** _____

TIN No. : _____ **SST No:** _____

Company Stamp